

GOOD NEWS Lutheran College

College Bus Service

General Information

Through our bus service provider, Terre Coaches, the College provides a number of bus services for the convenience of our students.

A school bus software management system called RollCall is used that:

- Allows parents to track the bus and monitor bookings
- Ensures the College tracks all buses on school routes
- Incorporates a student tap on and off system

After your child is booked onto the bus service, you will receive a welcome email to confirm your child's seat and be able to register on the Rollcall app.

All bus stop times are approximate and subject to change at the College's discretion. Please read the attached information, including the College's Bus Code of Conduct (on the next page).

- It will not be possible for families to make casual bookings online. Please place a request by emailing bus@goodnews.vic.edu.au if you require a casual booking
- If the bus is at capacity, priority will always be given to those with permanent bookings so casual traveller who attempt to board the bus without a booking may be told they cannot travel
- Parents/Guardians must remove their child from the bus booking system if they are not using the service. The night before if known for AM trips, and by no later than midday on the day for PM travel
- Students must tap on and off the bus each trip. Students who do not use their fob will be reported to the Bus Coordinator and parents will be contacted. **Failure to comply with this requirement may result in suspension/ cancellation of your booking.**
- **Lost fobs can be replaced at a cost of $10**
- The College will send you a link to subscribe to the Rollcall Parent App if you are a new bus user. The welcome email will have instructions attached to it on how to use the App
- **There are no refunds** if the bus service is not used for the entire term, if your child is absent or picked up/dropped off at school
- The invoice for your bus service will be sent out via email from the College's Finance Office. Any casual bookings made during the term will be billed to your fee account at the end of each term
- Bus payments are to be paid by the due date or the child/ children will not be permitted to use the College bus service
- Please be aware that the College does not offer, under any circumstance, door to door service
- Pick up/drop off times are approximate and may vary due to weather and traffic conditions and changes to the route. The bus driver will not wait for latecomers. You are able to track the bus through the RollCall App to check for delays
- It is College policy that children in **Prep-Year 4**, inclusive, will NOT be permitted to depart the College bus unless there is a Parent / Caregiver there to collect them, or you have given permission to allow an older sibling to escort them home
- All other matters relating to the bus service and any changes to bookings, must be directed through the College Front Office or by emailing bus@goodnews.vic.edu.au

Cost of the Bus Service

Per Year: $1,880 for full time travel, per student, (pro-rata for permanent part-time travel).
Per Term: $470 for full time travel, per student (pro-rata for permanent part-time travel) payable within two weeks of the commencement of each term.

- The bus is charged per term and no amendments will be made if the bus service is not used for the entire term

Casual Bus Use: $10 per trip. Please check availability and make seat bookings with the College Front Office.
Mambourin Shuttle: $5 per trip. This is a casual service only. No bookings.

Places will be allocated based on date bookings are received.

***No bookings will be accepted unless a College Bus booking form is received.**

Public Bus

Students can travel to and from the College by public bus daily using the Wyndham Public Transport Corporation service, currently operated by CDC Victoria. The Route 444 service has a bus stop directly outside the College. For information on coverage and times, contact CDC Victoria direct on 9369 7111.

See the next page for Code of Conduct.

College Bus Service

Code of Conduct

Expected behaviour of students:

- There is strictly no eating or drinking on the bus. This includes chewing gum.
- Students are required to be seated while traveling on school buses, with seat belts fastened. The aisle is to be kept clear
- Students must respect the College Bus Drivers and abide by their instructions. This is to ensure students are transported safely to and from school each day
- Students are required to be at the bus stop 10 minutes prior to pick up time. Children in **Prep-Year 4**, should be accompanied by a parent / caregiver unless you have given permission to allow an older sibling to wait with them.
- Drivers are unable to wait for students and will depart the stop at the allocated time.
- The person meeting the students must be identified to the driver, by the student, as being known to them before they alight the bus
- Names of students not adhering to the College's Code of Conduct will be referred to the Principal or Heads of School. The parents of all students referred will be contacted
- Parents / Caregivers should be at the bus stop 10 minutes prior to drop off time. In the event of a student not being met at the bus stop, the bus driver will contact the College office to call the students' parents then move on to the next stop
- Bus fobs must be returned to the College if your child/children are no longer using the bus service
- If students are causing a distraction that the driver feels is unsafe to continue, he/she will stop the bus and phone the College office. They may request for a teacher to drive to meet the bus or continue driving and possibly meet parents, who had been contacted by the College, at the relevant 'drop-off' point

Mambourin Shuttle Bus Service

With the opening of the second campus at Mambourin in 2025, a shuttle bus will run between the two campuses from 7am in the morning and from 3.30pm in the afternoon.

The approximate times are below:

AM
Tarneit 7am - Mambourin 7.20am - Mambourin 7.25am -Tarneit 7.45am
Tarneit 7.50am - Mambourin 8.10am - Mambourin 8.15am - Tarneit 8.35am
Tarneit 8.40am - Mambourin 9am – End

PM
Mambourin 3.35pm - Tarneit 3.50pm
Tarneit 3:55pm - Mambourin 4:15pm
Mambourin 4.20pm – Tarneit 4.40pm - End

This will be a casual service charged at $5 per trip.

Please note that students enrolled in OSHC can be collected from the shuttle service by OSHC staff at both Tarneit and Mambourin if the children are booked into OSHC for that day. However, OSHC staff cannot put students on the shuttle bus in the morning or afternoon. Parents/caregivers are responsible for students until they have put them onto the bus in the morning. Parents/caregivers are responsible for collecting their child from the relevant OHSC if they are collecting their child after 3.30pm. If the shuttle bus is full in the afternoon, some children will be taken to OSHC at the relevant campus and the OSHC staff will contact the parents to come and collect their children before 6:30pm.

Given that this is a new service, this service will be reviewed at the end of Term 2, 2025.